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Our ref: PDH/SG  
Ask for: Peter Hughes  
Date: 22<sup>nd</sup> October, 2020

Dear Councillor,

Your attendance is invited at the virtual meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held via Zoom at 6.00 p.m. on **Thursday, 5<sup>th</sup> November, 2020**. (NB please join the meeting by 5.50 p.m.)

Yours faithfully,

**PETER HUGHES**  
**Clerk**

## **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**  
To consider the minutes of the meeting held on 1<sup>st</sup> October, 2020.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Meeting ID – 2221924487

Password – 5yurr9

Minutes of a Remote (Zoom) meeting of Burnhope Parish Council held on Thursday 1<sup>st</sup> October 2020 at 6:00 p.m.

**Present:**

Councillor D. Coates (Chair)

Councillors J. Box, B. Henderson, P. Luther, T. Metcalf and G. Smith.

**Apologies for Absence:**

Apologies for absence were submitted on behalf of Councillors H. Barron, K. Barron, F. Dawson, A. Gibson, and I. McKeag together with County Councillors J. Considine and O. Johnson.

**Community Centre Report**

Councillor Box advised that the recently appointed Coordinator for the Centre had now started work and was working with the Centre groups.

**Minutes**

**Resolved** that the Minutes of the meeting of Burnhope Parish Council held on 3<sup>rd</sup> September 2020 be approved as a correct record.

**Finance Report**

The Clerk reported that the following payments had been made since the last meeting of the Council:

Description	Amount
	£
Royal British Legion – Poppy Wreath	40.00
T. Kernahan – Web duties	46.10
P. D. Hughes _ Salary	360.00
HMRC - Tax	90.00
St. John’s Church, Burnhope - Donation	200.00
Burnhope Methodist Church - Donation	200.00
<b>Total</b>	<b>936.10</b>

## **Correspondence**

The Clerk reported the receipt of the following items of correspondence:

- Durham County Council – Petition with 390 signatories regarding the speed restriction proposed for Langley Lane Quality Solicitors. The proposal is not supported by residents however discussions are under way to see how a project might be progressed. Councillor Metcalf suggested that, as part of the scheme, the County Council should consider the installation of advisory speed signs. Also, at the bottom of Greenwood Avenue, attempts should be made to improve the visibility splays – possibly by moving the lay-by 2 metres further back. This could be financed from the proposed housing development on the former Greenwood Avenue estate
- Remembrance Sunday 8<sup>th</sup> November 2020 – The Clerk reported upon correspondence from the County Durham Association of Local Councils regarding Remembrance Sunday. There is still no clear guidance on the matter. Members were firmly of the opinion that a short service should still be held at the Memorial. There is sufficient space to allow social distancing. The service to include the Roll of Honour, Laying of Wreaths, and the playing of the Last Post.

## **Area Action Partnership Funding**

Councillor Box advised the meeting that the AAP was to provide funding to organisations in relation to Covid 19. Projects would be considered at a meeting of the AAP on 15<sup>th</sup> October 2020.

## **Police**

Members were advised Paul Mawson had been appointed as the new Divisional Officer for the area.

## **Date of next meeting**

The next Remote (Zoom) meeting of Burnhope Parish Council will be held on Thursday 5<sup>th</sup> November 2020 at 6:00 p.m.